Mr. David Culpepper, Senior Reimbursement Analyst Paragon Health Network, Inc. One Ravinia Drive, Suite 1500 Atlanta, Georgia 30346

Re: AC# 3-FAI-C5 – GCI Faith Nursing Home, Inc. d/b/a Faith Healthcare Center

Dear Mr. Culpepper:

The accompanying report has been prepared by our office based on your Medicaid Financial and Statistical Report submitted to the Department of Health and Human Services for the cost report period September 30, 1994 through March 31, 1995. That report was used to set the rate covering the contract periods beginning April 1, 1995.

We are recommending that the Department of Health and Human Services certify an accounts receivable to recover amounts due as a result of the rate change shown on Exhibit A. You will be notified of repayment terms by that Agency.

If you take exception to this report in any manner, you have the right to appeal in accordance with the <u>Code of Laws of South Carolina</u>, 1976 as amended, Title 44, and Department of Health and Human Services Regulation R.126-150, and you must respond in writing within thirty (30) calendar days of the date of this letter. This written response must address the specific items in the report being appealed, and must be directed to the Appeals and Hearings, Department of Health and Human Services, Post Office Box 8206, Columbia, South Carolina 29202-8206. Any correspondence should include the control number appearing on Exhibit A of this report.

Edgar A. Vaughn, Jr., CPA State Auditor

EAVjr/cwc

cc: Ms. Brenda L. Hyleman

Mr. Jeff Saxon Mr. Mac Carroll

# GCI FAITH NURSING HOME, INC. d/b/a FAITH HEALTHCARE CENTER

## FLORENCE, SOUTH CAROLINA

CONTRACT PERIODS BEGINNING APRIL 1, 1995 AC# 3-FAI-C5

#### REPORT ON CONTRACT

**FOR** 

**PURCHASE OF NURSING CARE SERVICES** 

WITH

STATE OF SOUTH CAROLINA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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#### INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

February 27, 1998

Department of Health and Human Services State of South Carolina Columbia, South Carolina

We have performed the procedures described below, which were agreed to by the South Carolina Department of Health and Human Services, solely to compute the rate change and related adjusted reimbursement rate to be used by the Department in determining the reimbursement settlement with GCI Faith Nursing Home, Inc. d/b/a Faith Healthcare Center, for the contract periods beginning April 1, 1995 and for the six month cost report period ended March 31, 1995, as set forth in the accompanying schedules. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the Department of Health and Human Services. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

- 1. We tested selected costs or areas based on our analytical procedures applied to the reimbursable Medicaid program costs as shown on the Financial and Statistical Report for Nursing Homes, as filed by GCI Faith Nursing Home, Inc. d/b/a Faith Healthcare Center, to determine if these costs were allowable as defined by the State Plan for Medicaid reimbursement purposes and supported by accounting and statistical records maintained by the provider. Our findings as a result of these procedures are presented in the Adjustment Report, Summaries of Costs and Total Patient Days, and Cost of Capital Reimbursement Analyses sections of this report.
- We recomputed the Computation of Reimbursement Rate using the adjusted costs and calculated the rate change in accordance with the provisions of the contract between the Department of Health and Human Services and GCI Faith Nursing Home, Inc. d/b/a Faith Healthcare Center dated as of September 30, 1994 as amended. Our findings as a result of these procedures are presented in the Computation of Rate Change and Computations of Adjusted Reimbursement Rate sections of this report.

Department of Health and Human Services State of South Carolina February 27, 1998

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of the South Carolina Department of Health and Human Services and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. However, this report is a matter of public record and its distribution is not limited.

Edgar A. Vaughn, Jr., CPA State Auditor

Computation of Rate Change For the Contract Periods Beginning April 1, 1995 AC# 3-FAI-C5

	04/01/95- 09/30/95	10/01/95- 03/31/96	04/01/96- 09/30/96
Interim reimbursement rate (1)	\$66.80	\$69.14	\$69.14
Adjusted reimbursement rate	63.45	64.69	64.69
Decrease in reimbursement rate	\$ <u>3.35</u>	\$ <u>4.45</u>	\$ <u>4.45</u>

<sup>(1)</sup> Interim reimbursement rate from the South Carolina Medicaid Management Information System (MMIS) Provider Rate Listing dated December 19, 1997

Computation of Adjusted Reimbursement Rate
For the Contract Period April 1, 1995 Through September 30, 1995
AC# 3-FAI-C5

	Profit <u>Incentive</u>	Allowable Cost	Cost <u>Standard</u>	Computed Rate
Costs Subject to Standards:				
General Services	\$2.61	\$31.11	\$37.30	\$31.11
Dietary	.55	7.17	7.83	7.17
Subtotal	\$ <u>3.16</u>	38.28	45.13	38.28
Laundry/Housekeeping/Maint.	\$1.00	5.35	6.65	5.35
Administration & Med. Rec.		7.13	7.05	7.05
Subtotal	\$ <u>1.00</u>	50.76	\$ <u>58.83</u>	50.68
Costs Not Subject to Standards:				
Utilities Special Services Medical Supplies & Oxy. Taxes and Insurance Legal Fees		2.32 - .31 .86		2.32 - .31 .86
TOTAL		\$ <u>54.25</u>		54.17
Inflation Factor (4.50%)				2.44
Cost of Capital				4.79
Cost of Capital Limitation				-
Profit Incentive (Max. 3.5% of A.	llowable Cost)			1.00
Cost Incentive - For Gen. Serv. 8	& Dietary			3.16
Effect of \$1.50 Cap on Cost/Prof: and Cost Sharing	it Incentives			(2.66)
OTC/Nonlegend Drug Reimbursement				.25
Laundry Add-On				30
ADJUSTED REIMBURSEMENT RATE				\$ <u>63.45</u>

Computation of Adjusted Reimbursement Rate
For the Contract Period October 1, 1995 Through March 31, 1996
AC# 3-FAI-C5

Costs Subject to Standards:	Profit <u>Incentive</u>	Allowable Cost	Cost <u>Standard</u>	Computed Rate
General Services	\$2.88	\$31.43	\$41.13	\$31.43
Dietary	.60	7.25	8.53	7.25
Subtotal	\$ <u>3.48</u>	38.68	49.66	38.68
Laundry/Housekeeping/Maint.	\$1.08	5.40	7.17	5.40
Administration & Med. Rec.	66	7.20	7.86	7.20
Subtotal	\$ <u>1.74</u>	51.28	\$ <u>64.69</u>	51.28
Costs Not Subject to Standards:				
Utilities Special Services Medical Supplies & Oxy. Taxes and Insurance Legal Fees		2.34 - .37 .87		2.34 - .37 .87
TOTAL		\$ <u>54.86</u>		54.86
Inflation Factor (6.30%)				3.46
Cost of Capital				4.87
Cost of Capital Limitation				-
Profit Incentive (Max. 3.5% of Al	llowable Cost)			1.74
Cost Incentive - For Gen. Serv. 8	& Dietary			3.48
Effect of \$1.50 Cap on Cost/Profi	it Incentives			(3.72)
ADJUSTED REIMBURSEMENT RATE				\$ <u>64.69</u>

Computation of Adjusted Reimbursement Rate
For the Contract Period April 1, 1996 Through September 30, 1996
AC# 3-FAI-C5

Costs Subject to Standards:	Profit Incentive	Allowable Cost	Cost Standard	Computed Rate
General Services	\$2.88	\$31.43	\$41.13	\$31.43
Dietary	.60	7.25	8.53	7.25
Subtotal	\$ <u>3.48</u>	38.68	49.66	38.68
Laundry/Housekeeping/Maint.	\$1.08	5.40	7.17	5.40
Administration & Med. Rec.	.66	7.20	7.86	7.20
Subtotal	\$ <u>1.74</u>	51.28	\$ <u>64.69</u>	51.28
Costs Not Subject to Standards:				
Utilities Special Services Medical Supplies & Oxy. Taxes and Insurance Legal Fees		2.34 - .37 .87		2.34 - .37 .87
TOTAL		\$ <u>54.86</u>		54.86
Inflation Factor (6.30%)				3.46
Cost of Capital				4.87
Cost of Capital Limitation				-
Profit Incentive (Max. 3.5% of Al	lowable Cost)			1.74
Cost Incentive - For Gen. Serv. & Dietary			3.48	
Effect of \$1.50 Cap on Cost/Profi and Cost Sharing	t Incentives			(3.72)
ADJUSTED REIMBURSEMENT RATE				\$ <u>64.69</u>

Summary of Costs and Total Patient Days
For the Cost Report Period Ended March 31, 1995
For the Contract Period April 1, 1995 Through September 30, 1995
AC# 3-FAI-C5

EXPENSES	Totals (From Schedule SC 13) as Adjusted by DH&HS	Ao Debit	djustmen	ts Credit	Adjusted Totals
General Services	\$ 586,682		(8)	\$ 2,600 (6) 3,035 (7) 171 (7) 6,963 (9) 29,954 (13) 2,816 (16) 3,224 (17)	\$ 580,276
Dietary	133,507	1,555 80 23,535	(8)	362 (7) 24,554 (16)	133,761
Laundry	24,899		(8) (12) (14)	102 (7) 4,316 (16)	23,514
Housekeeping	55,172	20 1,210 1,221		9,475 (16)	48,148
Maintenance	33,677	48	(8) (12) (14)	34 (7) 5,442 (16) 1,035 (17)	28,039
Administration & Medical Records	149,227	80 6,963 8,249 11,058	(12)	3,330 (6) 70 (7) 66 (7) 2 (8) 8,904 (13) 8,335 (16) 2,974 (16) 18,927 (17)	132,969
Utilities	47,133	1,119	(14)	1,599 (2) 2,122 (3) 1,045 (16) 301 (17)	43,185

Summary of Costs and Total Patient Days
For the Cost Report Period Ended March 31, 1995
For the Contract Period April 1, 1995 Through September 30, 1995
AC# 3-FAI-C5

	Totals (From Schedule SC 13) as	Adjust	ments	Adjusted
EXPENSES	Adjusted by DH&HS	<u>Debit</u>	<u>Credit</u>	Totals
Medical Supplies & Oxygen	32,554	743 (12)	1,555 (5) 7,953 (6) 17,207 (10) 786 (16)	
Taxes & Insurance	17,975	2,765 (14)	882 (4) 2,068 (16) 1,702 (17)	
Legal Fees	-	-	-	-
Cost of Capital	99,679	865 (1) 3,163 (14)	1,552 (16) 8,355 (17) 4,547 (18)	
Subtotal	1,180,505	108,889	188,365	1,101,029
Ancillary	14,543	-	-	14,543
Non-Allowable	224,515	1,599 (2) 1,369 (3) 13,883 (6) 17,207 (10) 38,858 (13) 63,363 (16) 33,544 (17) 4,547 (18)	865 (1) 218 (8) 52,325 (12) 46,480 (14)	
Total Operating Expenses	\$ <u>1,419,563</u>	\$ <u>283,259</u>	\$ <u>288,253</u>	\$ <u>1,414,569</u>
TOTAL PATIENT DAYS	<u>*18,651</u>			<u>18,651</u>

\*Adjusted to 98% occupancy

TOTAL BEDS \_\_\_\_\_104

Summary of Costs and Total Patient Days
For the Cost Report Period Ended March 31, 1995
For the Contract Periods October 1, 1995 Through September 30, 1996
AC# 3-FAI-C5

DVDDVQDQ	Totals (From Schedule SC 13) as		ustments	Adjusted
EXPENSES	Adjusted by DH&HS	<u>Debit</u>	Credit	<u>Totals</u>
General Services	\$ 586,682	\$ 435 (8 32 (8 41,890 (1	8) 3,035 (	(7) (7) (9) (13) (16)
Dietary	133,509	1,555 (5 80 (8 23,533 (1	8) 24,554 (	(7) 133,761 (16)
Laundry	24,899	28 (8 185 (1 2,820 (1	12) 4,316 (	
Housekeeping	55,172	20 (8 1,210 (1 1,221 (1	12)	(16) 48,148
Maintenance	33,677	26 (8 48 (1 799 (1	12) 5,442 (	(16)
Administration & Medical Records	149,279	80 (8 6,963 (9 8,249 (1 11,006 (1	9) 70 ( 12) 66 (	(7) (7) (8) (13) (16)
Utilities	47,133	1,119 (1	15) 1,599 ( 2,122 ( 1,045 ( 301 (	(3) (16)

Summary of Costs and Total Patient Days
For the Cost Report Period Ended March 31, 1995
For the Contract Periods October 1, 1995 Through September 30, 1996
AC# 3-FAI-C5

	Totals (From	7 4		7 4
EXPENSES	Schedule SC 13) as Adjusted by DH&HS	Adjustm Debit	ents Credit	Adjusted Totals
Medical Supplies & Oxygen	38,185	743 (12)	1,555 (5) 7,953 (6) 17,207 (10) 4,539 (11) 786 (16)	6,888
Taxes & Insurance	17,976	2,764 (15)	882 (4) 2,068 (16) 1,702 (17)	16,088
Legal Fees	-	-	-	-
Cost of Capital	100,369	865 (1) 3,163 (15)	1,552 (16) 8,355 (17) 4,555 (19)	89,935
Subtotal	1,186,881	108,834	192,912	1,102,803
Ancillary	8,912	-	-	8,912
Non-Allowable	223,770	1,599 (2) 1,369 (3) 13,883 (6) 17,207 (10) 4,539 (11) 38,858 (13) 63,363 (16) 33,544 (17) 4,555 (19)	865 (1) 218 (8) 52,325 (12) 46,425 (15)	302,854
Total Operating Expenses	\$ <u>1,419,563</u>	\$ <u>287,751</u>	\$ <u>292,745</u>	\$ <u>1,414,569</u>
TOTAL PATIENT DAYS	*18,461			<u>18,461</u>

\*Adjusted to 97% occupancy

TOTAL BEDS \_\_\_\_\_104

Adjustment Report

Cost Report Period Ended March 31, 1995 AC# 3-FAI-C5

ADJUSTMENT NUMBER	ACCOUNT TITLE	DEBIT	CREDIT
1	Fixed Assets Cost of Capital Accumulated Depreciation Other Equity Nonallowable	\$ 22,102 865	\$ 14,740 7,362 865
	To adjust fixed assets and related depreciation to allowable HIM-15-1, Section 2304 State Plan, Attachment 4.19D		
2	Nonallowable Utilities	1,599	1,599
	To adjust water expense to allowable HIM-15-1, Section 2304		
3	Accounts Payable Nonallowable Utilities	753 1,369	2,122
	To remove cost not related to patient care and properly charge expense applicable to subsequent period HIM-15-1, Sections 2102.3 and 2302.1		
4	Accrued Property Taxes Taxes and Insurance	882	882
	To adjust property taxes and related accrual to allowable HIM-15-1, Sections 2302.1 and 2304		
5	Dietary Medical Supplies	1,555	1,555
	To reclassify dietary supplements to the proper cost center DH&HS Expense Crosswalk		
6	Nonallowable Restorative Medical Records Medical Supplies	13,883	2,600 3,330 7,953
	To disallow expense due to lack of adequate documentation		

HIM-15-1, Section 2304

Adjustment Report

Cost Report Period Ended March 31, 1995 AC# 3-FAI-C5

ADJUSTMENT			
NUMBER	ACCOUNT TITLE	DEBIT	CREDIT
7	Retained Earnings Nursing Restorative Dietary Laundry Maintenance Administration Medical Records	3,840	3,035 171 362 102 34 70 66
	To properly charge salaries and related benefits applicable to the prior period HIM-15-1, Section 2302.1		
8	Nursing Restorative Dietary Laundry Housekeeping Maintenance Administration Medical Records Nonallowable Accrued PTO	435 32 80 28 20 26 80	2 218 481
	To adjust PTO accrual to allowable HIM-15-1, Sections 2302.1 and 2304		401
9	Medical Records Restorative	6,963	6,963
	To reclassify medical records salaries and related benefits to the proper cost center HIM-15-1, Section 2304		
10	Nonallowable  Medical Supplies  To remove special (ancillary) services	17,207	17,207
	reimbursed by Medicare State Plan, Attachment 4.19D		

Adjustment Report Cost Report Period Ended March 31, 3

Cost Report Period Ended March 31, 1995 AC# 3-FAI-C5

ADJUSTMENT NUMBER	ACCOUNT TITLE	DEBIT	CREDIT
NOMBER	ACCOUNT TITLE	<u>DEB11</u>	CREDII
11	Nonallowable	4,539	
	Medical Supplies		4,539
	To disallow expense due to lack of		
	adequate documentation		
	HIM-15-1, Section 2304		
	(This adjustment applies only to the		
	contract periods 10/1/95-9/30/96)		
12	Nursing	41,890	
	Laundry	185	
	Housekeeping	1,210	
	Maintenance	48	
	Administration	8,249	
	Medical Supplies Nonallowable	743	52,325
	Nonallowable		52,325
	To reverse provider allocation of		
	costs applicable to a non-reimbursable		
	cost center		
	HIM-15-1, Section 2102.3		
13	Nonallowable	38,858	
	Nursing	•	29,954
	Administration		8,904
	To remove nursing and administrative		
	costs applicable to a non-reimbursable		
	cost center		
	HIM-15-1, Section 2102.3		
14	Dietary	23,535	
± <b>1</b>	Laundry	2,820	
	Housekeeping	1,221	
	Maintenance	799	
	Administration	11,058	
	Utilities	1,119	
	Taxes and Insurance	2,765	
	Cost of Capital	3,163	
	Nonallowable		46,480
	To reverse DH&HS adjustment to remove		
	indirect costs applicable to a		
	non-reimbursable cost center		
	HIM-15-1, Section 2102.3		
	State Plan, Attachment 4.19D		

(This adjustment applies only to the contract periods 4/1/95-9/30/95)

Adjustment Report
Cost Report Period Ended March 31, 1995
AC# 3-FAI-C5

ADJUSTMENT NUMBER	ACCOUNT TITLE	DEBIT	CREDIT
15	Dietary Laundry Housekeeping Maintenance Administration Utilities Taxes and Insurance Cost of Capital Nonallowable	23,533 2,820 1,221 799 11,006 1,119 2,764 3,163	46,425
	To reverse DH&HS adjustment to remove indirect costs applicable to a non-reimbursable cost center HIM-15-1, Section 2102.3 State Plan, Attachment 4.19D  (This adjustment applies only to the contract periods 10/1/95-9/30/96)		
16	Nonallowable Restorative Dietary Laundry Housekeeping Maintenance Administration Medical Records Utilities Taxes and Insurance Medical Supplies Cost of Capital  To remove indirect costs applicable to a non-reimbursable cost center	63,363	2,816 24,554 4,316 9,475 5,442 8,335 2,974 1,045 2,068 786 1,552
	HIM-15-1, Section 2102.3 State Plan, Attachment 4.19D		
17	Nonallowable Nursing Maintenance Administration Utilities Taxes and Insurance Cost of Capital  To adjust home office cost allocation	33,544	3,224 1,035 18,927 301 1,702 8,355
	to adjust home office cost affocation		

to allowable

HIM-15-1, Section 2304

Adjustment Report
Cost Report Period Ended March 31, 1995
AC# 3-FAI-C5

ADJUSTMENT <u>NUMBER</u>	ACCOUNT TITLE	DEBIT	CREDIT
18	Nonallowable Cost of Capital	4,547	4,547
	To adjust cost of capital to allowable State Plan, Attachment 4.19D		
	(This adjustment applies only to the contract period 4/1/95-9/30/95)		
19	Nonallowable Cost of Capital	4,555	4,555
	To adjust cost of capital to allowable State Plan, Attachment 4.19D		
	(This adjustment applies only to the contract periods 10/1/95-9/30/96)		
	TOTAL ADJUSTMENTS	\$ <u>366,355</u>	\$ <u>366,355</u>

Due to the nature of compliance reporting, adjustment descriptions and references contained in the preceding Adjustment Report are provided for general guidance only and are not intended to be all-inclusive.

Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended March 31, 1995
For the Contract Period April 1, 1995 Through September 30, 1995
AC# 3-FAI-C5

Original Asset Cost (Per Bed)	\$ 15,618
Inflation Adjustment	1.8981
Deemed Asset Value (Per Bed)	29,644
Number of Beds	104
Deemed Asset Value	3,082,976
Improvements Since 1981	95,209
Accumulated Depreciation at 3/31/95	(610,367)
Deemed Depreciated Value	2,567,818
Market Rate of Return	0.075
Total Annual Return	192,586
Number of Days in Period	183/365
Adjusted Annual Return	96,557
Return Applicable to Non-Reimbursable Cost Centers	(15,451)
Allocation of Rent and Interest to Non-Reimbursable Cost Centers	
Allowable Annual Return	81,106
Depreciation Expense	9,699
Amortization Expense	-
Capital Related Income Offsets	-
Allocation of Capital Expenses to Non-Reimbursable Cost Centers	(1,552)
Allowable Cost of Capital Expense	89,253
Total Patient Days (Minimum 98% Occupancy)	18,651
Cost of Capital Per Diem	\$ 4.79

Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended March 31, 1995
For the Contract Period April 1, 1995 Through September 30, 1995
AC# 3-FAI-C5

6/30/89 Cost of Capital and Return on Equity Capital Per Diem Reimbursement	\$1.34
Adjustment for Maximum Increase	3.83
Maximum Cost of Capital Per Diem	\$ <u>5.17</u>
Reimbursable Cost of Capital Per Diem	\$4.79
Cost of Capital Per Diem	4.79
Cost of Capital Per Diem Limitation	\$

Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended March 31, 1995
For the Contract Periods October 1, 1995 Through September 30, 1996
AC# 3-FAI-C5

Original Asset Cost (Per Bed)	\$ 15,618
Inflation Adjustment	1.9778
Deemed Asset Value (Per Bed)	30,889
Number of Beds	104
Deemed Asset Value	3,212,456
Improvements Since 1981	95,209
Accumulated Depreciation at 3/31/95	(610,367)
Deemed Depreciated Value	2,697,298
Market Rate of Return	0.072
Total Annual Return	194,205
Number of Days in Period	183/365
Adjusted Annual Return	97,369
Return Applicable to Non-Reimbursable Cost Centers	(15,581)
Allocation of Rent and Interest to Non-Reimbursable Cost Centers	
Allowable Annual Return	81,788
Depreciation Expense	9,699
Amortization Expense	_
Capital Related Income Offsets	-
Allocation of Capital Expenses to Non-Reimbursable Cost Centers	(1,552)
Allowable Cost of Capital Expense	89,935
Total Patient Days (Minimum 97% Occupancy)	18,461
Cost of Capital Per Diem	\$\$

Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended March 31, 1995
For the Contract Periods October 1, 1995 Through September 30, 1996
AC# 3-FAI-C5

6/30/89 Cost of Capital and Return on Equity Capital Per Diem Reimbursement	\$1.34
Adjustment for Maximum Increase	3.99
Maximum Cost of Capital Per Diem	\$ <u>5.33</u>
Reimbursable Cost of Capital Per Diem	\$4.87
Cost of Capital Per Diem	4.87
Cost of Capital Per Diem Limitation	\$